

SIRIUS A

STUDY ASSOCIATION ASTRONOMY

PRIVACY POLICY

The Privacy Policy describes what is done with your personal information that is gathered by Sirius A.



Sirius A stores personal information of its members in order to reach its primary (statutory) goals. The manner in which personal information is used to reach these goals is highlighted in section 2 of this Privacy Policy. The Privacy Policy is written to comply with the General Data Protection Regulation (GDPR) in EU legislation.

1 General Information

Address:		Landleven 12
Postal code:		9747 AD
City:		Groningen
KvK number:		68692366
IBAN:		NL27 INGB 0007 6806 73
BIC:		INGBNL2A
Telephone number:		+316 574 266 39
E-mail:		sirius@astro.rug.nl
Website:		www.sirius-a.nl

2 What we do with your personal information

Sending you newsletters

Every month, the board of Sirius A will send each member (or donator) a letter, letting them know about upcoming events and other important notifications. Your name and e-mail will be used in this process, but your name and e-mail will not be visible for other members in the newsletter. If you do not want to receive newsletters from Sirius A, you can unsubscribe from the e-mailing list by clicking a link at the end of the newsletter.

Contacting you

For some events that Sirius A organizes, the committee responsible for the event needs to contact you. This is done by means of calling you on your phone number or sending you an e-mail. An example of an event where the committee needs to stay in touch with the members that signed up is a stargazing night, as the event is heavily dependent on the weather.

Executing bank transactions

A member- or donorship at Sirius A requires a subscription fee of €10.00 to be paid per year. At the moment of writing this Privacy Policy, Sirius A does not have the option to automatically deduct the subscription fee off of its members' and donators' bank account. In May 2019, this option will be available to Sirius A. This means that your IBAN and BIC-number are stored to execute transactions (including payments for event participation).

Other

Next to the previously mentioned personal data, you are asked to specify your gender, date of birth, address and your major on the sign-up form of Sirius A. Sirius A wants to know your gender to generate statistics for comparison with the composition of the study. Your major determines whether you are a member or a donator of Sirius A. Only Astronomy majors can become members. Your date of birth is stored in order to determine whether you are allowed to consume alcohol during Sirius A events. The age at which it is legal to consume alcohol in The Netherlands is 18. Although Sirius A does not have a magazine at the moment of writing

this Privacy Policy, the association would like to have the option to start one and send copies to every member. This requires members' and donators' addresses to be stored.

3 Third parties

Sirius A does not share personal information to third parties, unless there is a reasonable ground to do so. Sirius A never sells personal information to third parties.

Third parties that Sirius A uses to accomplish its primary goals or make these goals easier to accomplish are Google and Mailchimp. One can distinguish these parties between processor and non-processor. Google Drive is used to store files for the association, like the member record and financial documents. Because Google is only used for storage and is not processing the data, it is not classified as a processor.

Mailchimp

Mailchimp is a service that lets companies/associations send e-mails to all their customers/members at once. The monthly newsletters are sent by Mailchimp. A processing agreement has been signed with Mailchimp.

4 Storage period

Sirius A stores your name and e-mail address after your membership or donorship has ended, to maintain a list of alumni. The rest of your personal information will be stored up to one year after your membership or donorship has ended. At any point in this period, you can ask for your personal information to be deleted.

5 Security

Sirius A relies solely on the security measures of third parties. Sirius A does not have an infrastructure to store any of your personal data. These third parties (Google and Mailchimp) all make use of https, which is a secure protocol to transfer information.

6 Your rights

You can view your personal information that Sirius A stores by sending an e-mail to the board, directed at the secretary, or by asking one of the board members in person. If you want any changes to be made to your personal information, you can also do this by sending an e-mail to the secretary. The changes to your information will be made to the utmost two weeks after your request. Finally, if you want to submit a migration request, you can do so through e-mail and Sirius A will supply you with your personal information in a computer file (format to be determined, for example a CSV file).